## Patient Search and Record Quick Guide



Find Patient:

1. Search by facility + MRN

 Search by patient name. Minimum search: ≥ 3 characters of last name AND ≥ 3 characters of first name. Search by DOB. Minimum search: ≥ 1 character of last name AND DOB.

Add demographics to narrow search results.

	Patient Search			
	✓ Search by MRN			
1.	Facility	৫	MRN	
	<ul> <li>Search by Demographics</li> </ul>			
2.	Last Name First Name Middle Name Gender Date of Birth	Smith John Q	Street City State Zip Phone	
	<ul> <li>Filter by Patient Record Information</li> <li>Override Consent Policy</li> </ul>			
3.	Override * Authorized by Patient		* Reason * Authorization Type	emergency Verbal Written Emergency

 To access patients with 42 CFR data OR to access an opted-out patient in an emergent situation

Open Patient Record

4. Click Search then click on patient's name from Patient Search Results screen

## **Patient Record**



Free text search

Primary and secondary sort options



Study					
	Report	Status	Facility	Ordering Provider	Date ==
DXA Bone Density Study	Report	Final	BSCCTEST	Films, Radna	02/12/2021 11:00
Rest Echocardiogram	Report	Final	BSCCTEST	Films, Radna	02/12/2021 11:00